

YMCA CAMP CONISTON
OVERNIGHT STAFF
JOB DESCRIPTION



Overview:

- Under the direction of the Overnight Coordinator, this person helps manage all aspects of overnights that campers and staff have scheduled around our 1200 acre property.
- The overnight staff often do 3 days of the overnight role, and 3 days of another program area activity that teaches campers a different skill.
- The overnight staff live in staff housing but adopt a cabin of campers and gets involved in their schedule as timing allows.

Qualifications:

- Must be a minimum of 21 years old with a valid driver's license in good standing to operate camp vehicles
- Detail oriented so food packs are complete for cabin counselors to cook for their campers. Also running used pots and utensils through the kitchen dishwasher – cleaning the morning after.
- Comfort with night hiking, camping, campfire cooking, campfire building
- Preferred certification in First Aid, CPR/AED, and Lifeguarding

Responsibilities:

- Help staff and campers how to enjoy successful overnights and be confident and independent
- Maintains the overnight facilities regarding safety, cleanliness, equipment needs
- Helps Organize the logistics of overnight scheduling and weather cancellations when the coordinator is on a day off or an off site trip.
- During Staff Week, help set up all overnight sites including cleaning the areas, recording maintenance needs, cleaning and bringing out the cooking grills, and putting in the docks.
- At the end of the summer, help break down the overnight areas, including cleaning and bringing in the grills and all equipment, including Loon Tents.
- Pack overnight packs with all necessary food and equipment.
- Have good relationships with the kitchen staff and the Chef Manager who will place all food orders for the overnight meals.
- During overnights, check on all sites to make sure that there is enough food and equipment (walk around the lake, kayak, etc)
- Conduct a lesson or fun/memorable activity for each overnight group that teaches them about camping. The best lessons will utilize the natural surroundings, involve campers, and have campers have fun while learning about the outdoors. Topics for lessons can include but are not limited to Leave-No-Trace principles, flora and fauna, and conservation.
- Be available to all staff for any camping needs that may arise throughout the summer.
- Make sure staff are appropriate on overnights, and providing interesting and appropriate activities for the campers. There should be no scaring campers or making them feel uncomfortable. All camp rules and staff code of conduct applies while on an overnight.

Things to know:

- The Overnight Coordinator and staff should research and educate themselves on ground fires, and safety risks of camping in a wooded environment such as the Lake Coniston area.