



YMCA CAMP CONISTON
PROGRAM AREA DIRECTOR-ECOLOGY
JOB DESCRIPTION

Overview:

- Ecology is a part time program area, meeting three days a week.
- This role requires coming up with new and fun activities that teach campers about ecology, the environment, geology, and other science topics.
- The Ecology Director reports to the Summer Directors.

Objectives:

- Develop and direct a fun and safe program that exposes campers to new ideas and concepts involving ecology, geology, astronomy, or other related fields.

Responsibilities:

- Help staff members become better instructors with both positive and negative feedback in both oral and written evaluations
- Supervise the staff and to see that each staff member actively participates in leading and teaching campers in an age-appropriate manner
- Maintain a clean program area.
- Make sure that campers remain active throughout the period
- Maintain safety of staff and campers at all times, especially when working with hazardous chemicals and supplies
- Educate yourself and your staff on concepts and activities to be run.
- Keep classic Ecology activities such as the Bog Walk but also come up with new and exciting activities and topics so that campers who have been here for a number of years are still introduced to new things year after year.

Program Area Equipment Maintenance and Safety Checks:

- Make sure equipment is checked on a regular basis for safety, maintained in good repair, and stored in a manner to safeguard effectiveness.
- Make sure equipment is appropriate to the size and ability of the user.
- Make sure equipment has a safety check prior to each use.
- Make sure equipment is removed from service if not in good repair.
- Inspect all equipment for safety and quality before the start of each session. **Record completion of these inspections on the inventory sheet in your program area binder.**

Administrative:

- Provide pre-camp equipment inventory and needs, as well as inform the Summer Directors with any equipment needs during the summer.
- Review past lesson plans and create new ones for the program area binder with resource information updated annually.
- Assure that camper attendance is taken **quickly** at the start of each period and report missing campers to the Program Director with the first 10 minutes of the period start.
- Provide CIT, LIT and STAFF with ongoing verbal assessment and end of summer written evaluations.

Things to know:

- This program area depends very heavily on the effort the director and staff put into it. Bringing in new concepts and activities as well as being a dynamic and interactive staff goes a long way in creating a fun program.