



YMCA CAMP CONISTON

PROGRAM AREA DIRECTOR-HIKING

JOB DESCRIPTION

Overview:

- The hiking program is a part-time program area that meets three times a week for one period a day.
- This role requires coming up with new and fun activities that teach campers the basics of hiking and outdoor safety.
- The Hiking Director reports to the Summer Directors.

Objectives:

- Develop and direct a fun and safe program that exposes campers to new ideas and concepts that involve hiking skills.

Responsibilities:

- Lead 1.5-2.5 hour hikes.
- Help staff members become better instructors with both positive and negative feedback in both oral and written evaluations.
- Supervise the staff and see that each staff member actively participates in leading and teaching campers in an age and skill-appropriate manner.
- Make sure that campers remain active throughout the period, while ensuring there are sufficient staff to accommodate for diverse skill levels.
- Maintain safety of staff and campers at all times, especially when working in challenging terrain.
- Come up with new and exciting topics and activities so that campers who have experience hiking are still introduced to new skills.

Program Area Equipment Maintenance and Safety Checks:

- Make sure equipment is checked on a regular basis for safety, maintained in good repair, and stored in a manner to safeguard effectiveness.
- Make sure equipment is appropriate to the size and ability of the user.
- Make sure equipment has a safety check prior to each use.
- Make sure equipment is removed from service if not in good repair.
- Inspect all equipment for safety and quality before the start of each session. **Record completion of these inspections on the inventory sheet in your program area binder.**

Administrative:

- Provide pre-camp equipment inventory and needs, as well as inform the Summer Directors about any equipment needs during the summer.
- Review past lesson plans and create new ones for the program area binder with resource information updated annually.
- Assure that camper attendance is taken *quickly* at the start of each period and report missing campers to the Program Director with the first 10 minutes of the period start.
- Provide CIT, LIT and STAFF with ongoing verbal assessment and end of summer written evaluations.