



YMCA CAMP CONISTON
PROGRAM AREA DIRECTOR-RIFLERY
JOB DESCRIPTION

Overview:

- Riflery is a full time program area that meets both MWF and TRS for three periods each day. The Riflery Director is also responsible for running Skeet, which meets on the other period and is open only to seniors.
- This role requires strict communication, observation, and supervision of all safety rules.
- The Riflery Director is also responsible for teaching staff and campers effective ways to improve their shot.
- The Riflery Director reports to the Summer Directors.

Objectives:

- To provide and direct a fun, safe program of riflery and skeet shooting.
- To teach campers safe and proper shooting techniques and improve their shot throughout the session.
- To maintain safety above all on the range.

Responsibilities:

- To properly care for and store all equipment. This includes proper cleaning and maintenance of rifles and shotguns as well as storing and locking all guns and ammunition when a staff member is not present.
- To strictly enforce all safety rules and to not allow any camper that disobeys the rules to stay in the program area.
- To maintain a one to five staff to shooter ratio on the range.
- To supervise the staff and to see that each staff member actively participates in leading and teaching campers.
- To ensure that staff members do not take the same days off, but when absolutely necessary, that these days off don't create safety or supervision concerns in the program area.
- To maintain a safe and clean program area.
- To make sure that campers remain active throughout the period, even when they are not shooting, making sure that the shooters are not distracted by the activities going on with the other campers.
- To help staff members become better instructors with both positive and negative feedback in both oral and written evaluations.
- To make recommendations to the Summer Directors for any changes, additions or modifications of the program, as needed.

Administrative:

- Provide pre-camp equipment inventory and needs, as well as inform the Summer Directors about any equipment needs during the summer.
- Review past lesson plans and create new ones for the program area binder with resource information updated annually.
- Assure that camper attendance is taken *quickly* at the start of each period and report missing campers to the Program Director with the first 10 minutes of the period start.
- Provide CIT, LIT and STAFF with ongoing verbal assessment and end of summer written evaluations