



YMCA CAMP CONISTON

PROGRAM AREA DIRECTOR-RUNNING

JOB DESCRIPTION

Overview:

- The Running program is a part time program area that meets three times a week for one period a day.
- This role requires coming up with new and fun activities that teach campers the basics of running and cardio activities, while additionally providing an opportunity for sports-oriented campers to stay in shape for pre-season.
- Available to seniors only.
- The Running Director reports to the Summer Directors.

Objectives:

- Develop and direct a fun and safe program that exposes campers to new ideas and concepts that involve running skills.

Responsibilities:

- Help staff members become better instructors with both positive and negative feedback in both oral and written evaluations.
- Supervise the staff and to see that each staff member actively participates in leading and teaching campers in an age and skill-appropriate manner.
- Make sure that campers remain active throughout the period, while making sure there are sufficient staff to accommodate for diverse skill levels.
- Maintain safety of staff and campers at all times, especially when working in challenging terrain.
- Come up with new and exciting topics and activities so that campers who have experience running been here are still introduced to new skills.

Program Area Equipment Maintenance and Safety Checks:

- Make sure equipment is checked on a regular basis for safety, maintained in good repair, and stored in a manner to safeguard effectiveness.
- Make sure equipment is appropriate to the size and ability of the user.
- Make sure equipment has a safety check prior to each use.
- Make sure equipment is removed from service if not in good repair.
- Inspect all equipment for safety and quality before the start of each session. **Record completion of these inspections on the inventory sheet in your program area binder.**

Administrative:

- Provide pre-camp equipment inventory and needs, as well as inform the Summer Directors about any equipment needs during the summer.
- Review past lesson plans and create new ones for the program area binder with resource information updated annually.
- Assure that camper attendance is taken *quickly* at the start of each period and report missing campers to the Program Director with the first 10 minutes of the period start.
- Provide CIT, LIT and STAFF with ongoing verbal assessment and end of summer written evaluations.