



YMCA CAMP CONISTON  
**PROGRAM AREA DIRECTOR-SOCCER**  
JOB DESCRIPTION

Overview:

- Soccer is a part time program, meeting three days a week.
- This role requires confidence in the director's own soccer skills and the ability to teach those skills to both campers and staff.
- The Soccer Director reports to the Summer Directors.

Objectives:

- To develop and direct a fun and safe program for both beginners and more advanced players
- To implement a soccer program that will allow campers to participate in a healthy balance of both competitive and non-competitive atmospheres.
- To creatively teach soccer games to make skill learning more fun and help individuals reach their personal goals in a fun, supportive, and encouraging environment.

Responsibilities:

- To maintain safety at all times and to ensure that all other staff members are doing the same.
- To supervise the staff and to see that each staff member actively participates in leading and teaching campers in an age-appropriate manner.
- To ensure that staff members do not take the same days off, but when absolutely necessary, that these days off don't create safety or supervision concerns in the program area.
- To be responsible for the proper care and storage of sports equipment, including when it is taken outside of the program area for other purposes such as evening programs.
- To maintain a safe and clean program area by picking up trash found on the A-field, putting equipment away before lunch and at the end of the day, and keeping the landsports shed orderly.
- To make sure that campers remain active throughout the period, not sitting around or waiting for games to be set up.
- To encourage good sportsmanship and fair play both on and off the field.
- To allow everyone to participate in every game and drill and not to discriminate or favor campers based on skill level or any other factors.
- To encourage and participate in some intra-camp and inter-camp competition
- To help staff members become better instructors with both positive and negative feedback in both oral and written evaluations.
- To create & maintain soccer lines on the field, making sure you have enough lawn paint all summer.
- To move soccer nets out of the way (to field edge) on last day of soccer before check out
- To make recommendations to the Summer Directors for any changes, additions or modifications of the program, as needed.

Program Area Equipment Maintenance and Safety Checks:

- Make sure equipment is checked on a regular basis for safety, maintained in good repair, and stored in a manner to safeguard effectiveness.
- Make sure equipment is appropriate to the size and ability of the user.
- Make sure equipment has a safety check prior to each use.

- Make sure equipment is removed from service if not in good repair.
- Inspect all equipment for safety and quality before the start of each session. **Record completion of these inspections on the inventory sheet in your program area binder.**

Administrative:

- Provide pre-camp equipment inventory and needs, as well as inform the Summer Directors about any equipment needs during the summer.
- Review past lesson plans and create new ones for the program area binder with resource information updated annually.
- Assure that camper attendance is taken *quickly* at the start of each period and report missing campers to the Program Director with the first 10 minutes of the period start.
- Provide CIT, LIT and STAFF with ongoing verbal assessment and end of summer written evaluations.

Things to know:

- Watch out for signs of heat exhaustion and dehydration, knowing that prevention is the easiest cure with plenty of rest, water, and sunscreen throughout the period, especially on very hot days
- Do not go into the horse barn / horse fields without horseback staff.